

Institutes of Technology Act, 2006

Governing Body Regulations

Election of Non-Academic Staff Members to Governing Body

These Regulations apply to the election of one non-academic staff member to the Governing Body. Persons elected under these regulations shall be appointed by the Minister for Education & Skills to the Governing Body to hold office in accordance with the Institutes of Technology Act, 2006.

1. Returning Officer

The VP for Finance & Corporate Services is the Returning Officer for the election of non-academic staff members to the Governing Body.

2. Eligibility to Vote and to be Nominated

Every officer or servant of the Institute on 31st January <year> in an authorised post, even if that post is held on a temporary basis or filled on a part-time basis, is entitled to vote in the election or to be a candidate.

Part-time staff who, in this academic year, are obliged by contract to work not less than "50% of the number of hours which a full-time member of staff is required to work are" also entitled to vote in the election or to be a candidate.

A list of persons eligible to vote and be candidates in the election is available in the office of the Returning Officer.

3. Nominations

Nominations shall be made on the Nomination Papers attached. To be nominated as a candidate for election, the signature of three other persons eligible to vote in that election shall be necessary.

The Returning Officer shall rule on the validity of nominations and his decision shall be final.

The closing deadline for receipt of nominations shall be <time> on <date>.

The Returning Officer may declare a candidate elected if the number of candidates standing and duly nominated does not exceed the number of seats to be filled.

4. Polls

Polls shall be conducted on <date> if the number of candidates duly nominated exceeds the number of seats to be filled.

Voting shall be by secret ballot and on the basis of proportional representation by means of a single transferable vote.

Presiding Officers and polling clerks shall be appointed by the Returning Officer.

BY ORDER OF THE GOVERNING BODY



**ELECTION OF NON-ACADEMIC STAFF MEMBERS TO THE GOVERNING BODY
Institutes of Technology Act, 2006**

NOMINATION PAPER

We, the undersigned, propose for nomination as a candidate at the election of a non-academic staff member to the Governing Body:

NAME OF CANDIDATE

Surname	Other Name(s)	Job Title

Signature of Candidate: _____

Date: _____

Signature of Nominator: _____

Date: _____

Signature of Nominator: _____

Date: _____

Signature of Nominator: _____

Date: _____

To be completed by Returning Officer:

I rule that the Nomination Paper is valid/invalid because:

Signature: _____
(Returning Officer)

Date: _____