GMIT BOLT Initiative, Digital Teaching & Learning Clinic Schedule

Book a place on any session on Eventbrite: https://gmitdigitalclinics.eventbrite.ie

Level 1 New to Teaching Online

Level 2 Intermediate (Some prior experience teaching online)

Level 3 Advanced (Experienced Online Teacher – Digital Champion)

Date	Time	Show & Tell Clinic Title	Session led by	Level
June 2	10am-12pm	**Building Creative Teaching and Learning Resources with H5P in Moodle:** H5P is a quick and easy way to develop interactive activities and learning resources to use online with Moodle and for face-to-face teaching. take a tour of the basics of H5P, its benefits and limitations plus the wide variety of activities you can create. From quizzes, to games and interactive videos – there's a huge choice of templates.	Orla Skehill	Level 2 & 3
June 3	10am-12pm	**Building Creative Teaching and Learning Resources with H5P in Moodle** *(Repeat session of June 2)*	Orla Skehill	Level 2 & 3
June 3	2-3.30pm	**Design Online Lecture with PowerPoint:** This session will equip participants with the knowledge of key design components to create simple, clear and aesthetic slides topics such as: understanding your audience, design pillars, key design components, use of imagery in slides, the psychology of colour in slides, and universal design.	AnnMarie Burke	Level 1
June 4	10-11.30am	**Design Online Lecture with PowerPoint** *(Repeat session of June 3)*	AnnMarie Burke	Level 1
June 4	12-1pm	**Moodle Gradebook 3 Step Setup:** This session will ensure that the user is notified of a simple 3 step Gradebook Setup process that will ensure GDPR compliance and secure delivery of student results in an online environment. Further complexity for your Gradebook can be built in afterwards.	Mary O'Donnell	Level 1
June 4	2-3pm	**GMIT Moodle Beginner Clinic**	Mary O'Donnell	Level 1
June 5	10-11am	**GMIT Moodle Intermediate Clinic**	Mary O'Donnell	Level 2
June 5	12-1pm	**Backup/OneDrive Save & Restore:** This session will, step by step, go through the "Moodle Backup, OneDrive Archive Store and Moodle Restore" of your Moodle courses in prep for the new academic year.	Mary O'Donnell	Level 1
June 8	10-11am	**GMIT Moodle Beginner Clinic**	Mary O'Donnell	Level 1
June 8	12-1pm	**Microsoft in GMIT:** Focus on OneDrive and SharePoint feature set.	Mary O'Donnell	Level 1

June 8	2-3.30pm	**TEL Tools for a Blended Teaching Model:** Explore various Teaching Enhanced Learning Tools for blended learning that can be incorporated into an existing course and be used in a blended/online teaching to support student led learning, provide more opportunities for students to give feedback, and encourage engagement.	Annette Cosgrove	Level 1 & 2
June 8	2-4pm	**Learning Design for Blended and Online Learning Modules:** This session will explore the ABC Learning Design Method and useful curriculum design resources. This method is particularly useful for designing or re-designing programmes that are moving to an online or blended format. A module design rubric will also be introduced with a suite of DigitalEd resources developed and reviewed as part of the iNOTE project.	Dr Carina Ginty	Level 1, 2 & 3
June 8	4-5pm	**Microsoft Teams Live Lecture:** This session will cover how to get started teaching with Teams and include how to record a lecture in Teams, deliver a live session, and how to link this content to Moodle.	Annette Cosgrove	Level 1
June 9	10-11am	**Introduction to Microsoft Teams:** This session will explain exactly what Microsoft Teams is and isn't. We will talk about how to access it and why you may want to use it. We will take a whistle stop tour of all the key features and components of Microsoft Teams and explain how it fits into the wider IT environment of Moodle and Office365.	Orla Skehill	Level 1
June 9	3-4pm	**Digital Teaching & Learning Q&A Clinic**	Dr Carina Ginty & Orla Skehill	Level 1,2 & 3
June 10	10-11am	**Setting Up Assessments on Moodle:** Learn how to set up quizzes, online assessments, open book and more!	Dr Katie ODwyer	Level 1
June 10	12-1pm	**Moodle Gradebook 3 Step Setup** *(Repeat session of June 4)*	Mary O'Donnell	Level 1
June 10	2-4pm	**Learning Design for Blended and Online Learning Modules** *(Repeat session of June 8)*	Dr Carina Ginty	Level 1, 2 & 3
June 11	11am-12pm	**Recording a lecture with Teams, PowerPoint or Screencasting**	Ulrich Hoeche	Level 1
June 11	2-3pm	**Introduction to Microsoft Teams** *(Repeat session of June 9)*	Orla Skehill	Level 1
June 11	4-5pm	**Digital Teaching & Learning Q&A Clinic**	Dr Carina Ginty & Annette Cosgrove	Level 1,2 & 3
June 12	9.30-11am	**Essential PowerPoint for Teaching Remotely:** This session is designed as an introduction and overview of the functionality available in PowerPoint to include environment and terminology, creating a new presentation, creating new slides, using different slide layouts, typing in and editing data, applying a design template, and displaying, recording, and publishing a slideshow.	Olas, External Trainer	Level 1
June 12	11.30am-1pm	**Essential PowerPoint for Teaching Remotely** *(Repeat session)*	Olas, External Trainer	Level 1
June 12	2-3:30pm	**Intermediate/Advanced PowerPoint for Teaching Remotely:** This session will demonstrate how to use advanced features, insert animations, screencasts, edit slide recordings and publish to STREAM.	Olas, External Trainer	Level 2 & 3

June 12	4-5:30pm	**Essential PowerPoint for Teaching Remotely** *(Repeat session)*	Olas, External Trainer	Level 1
June 15	10am-12pm	**Learning Design for Blended and Online Learning Modules** *(Repeat session of June 8, 10)*	Dr Carina Ginty	Level 1,2 & 3
June 15	2-3pm	**Introduction to Microsoft Teams** *(Repeat session of June 9, 11)*	Orla Skehill	Level 1
June 16	10-11am	**Introduction to Microsoft Teams** *(Repeat session of June 9, 11, 15)*	Orla Skehill	Level 1
June 16	2-3pm	**GMIT Moodle Beginner Clinic**	Mary O'Donnell	Level 1
June 17	9.30-11.30am	**GMIT Digital Learning Projects and Initiatives Insights**. GMIT showcases from Science, Engineering, Business, Mayo, Letterfrack, IT Services, Teaching and Learning Office and the Careers Office.	Facilitated by the Teaching and Learning Office. **Book your place** [here]().	Open to all Dept's to attend via Teams.
June 17	2-3pm	**GMIT Moodle Intermediate Clinic**	Mary O'Donnell	Level 2
June 18	10am-12pm	**Learning Design for Blended and Online Learning Modules** *(Repeat session of June 8, 10,15)*	Dr Carina Ginty	Level 1,2 & 3
June 18	12-1pm	**Digital Teaching & Learning Q&A Clinic**	Dr Carina Ginty & Orla Skehill	Level 1,2 & 3
June 18	3-4.30pm	**Essential PowerPoint for Teaching Remotely** Introduction to PowerPoint in Office 365, including creating and editing slides, effective use of layouts, and publishing lectures.	Stephen Howell, Microsoft	Level 1
June 19	11.30am-1pm	**Essential PowerPoint for Teaching Remotely** *(Repeat session of June 12)*	Olas, External Trainer	Level 1
June 19	1-2.30pm	**Advanced PowerPoint for Teaching Remotely** Advanced features of PowerPoint in Office 365, including Design Ideas, templates, 3D content, accessibility, Presenter Coach, screen recording and Stream publishing.	Stephen Howell, Microsoft	Leve 2 & 3